

Coaching Supervisor Specialization

Sample Application

September 2026



Access Your CSS Application

NO PHOTO

Contact me by: E-Mail

Some Town, 11111 AUSTRALIA
111.111.1111
Jsmith@noemail.comzzz

Edit Contact Info



Master Certified Coach (MCC)
Issuer: International Coaching Federation

PROVIDED BY Credly

Expire on: 2027-04-30

John Smith, MCC
Owner

123 My Street
Some Town 11111
AUSTRALIA

Edit Demographics

Billing & Receipts

Membership Info

Events

Downloads

My Donations

Credentialing

Transcripts

Privacy and Contact Preferences

Change My Password

Customer Service Support

Coaching Education Accreditation

Access ICF Learning Portal

Access ICF Engage

▼ My Recent Invoice

▼ My Applications

Application Type	Submit Date	Status	
CSS Application		Pending Completion	Continue Application
MCC Portfolio Application	12/18/2020	Credential Awarded	View Application Access Exam Info
MCC Recertification	05/12/2024	Credential Renewal Awarded	View Application Access Exam Info
PCC Recertification	12/02/2019	Credential Renewal Awarded	View Application

▼ My Credentials

Credential	Credential Date	Renewal Due Date	Status	
MCC	04/05/2021	04/30/2027	Enter CCE Hours	Credential Renewal Application Access Exam Report

Once you create your application, you may find it on your ICF profile towards the bottom of the page.

- Look in the “My Applications” section of your profile page.
- Select “Continue Application” to open the application.

Application Dashboard

The dashboard displays a progress bar at the top with five stages: Complete Requirements, Submit for Review, Received and Under Review, Additional Information Needed, and Specialization Awarded. Below this, a navigation bar includes tabs for Dashboard, Credential Check, Education, Team Coach Supervision, and Attestation. A legend below the tabs defines symbols: Locked (lock icon), Unlocked (pencil icon), Completed (checkmark icon), Under Review (magnifying glass icon), Further Action (red circle icon), and Met (green checkmark icon). The main content area lists three requirements, each with a description and a status of 'Pending Completion'. Blue arrows point from the 'Education' tab and the 'Requirement' column header to the corresponding rows in the table.

Requirement	Status
Coaching Supervision Education To be eligible for the ICF Coaching Supervisor Specialization (CSS), you must have completed at least 41 hours of coaching supervision specific education. For each program entered a certificate or letter of completion must be uploaded.	Pending Completion
CS Team Coaching Eligibility Indicate in this tab if you wish to be marked as eligible to provide supervision to team coaches applying for or renewing an ACTC, and, if so, enter in your team coaching credential.	Pending Completion
Attestation Coaching Supervisors must attest to providing correct information and genuine documentation in their application.	Pending Completion

The dashboard shows all the requirements you need to complete.

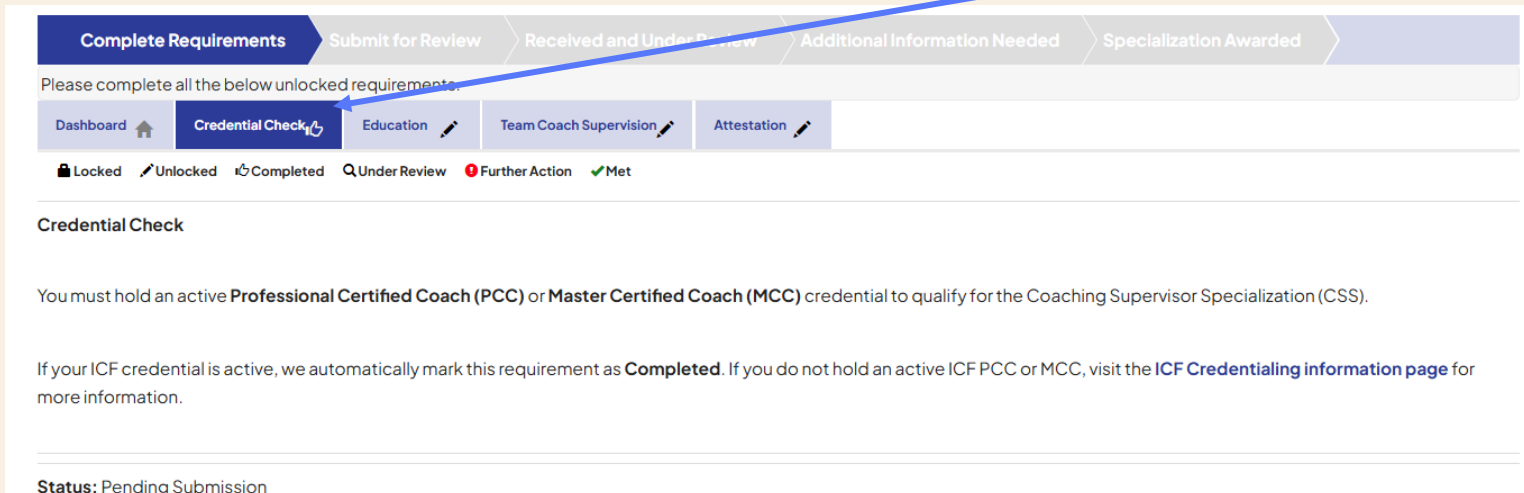
To start your CSS application:

- Select the **Education** tab and enter your information.
- Watch for symbols on the tabs—they show when tasks are complete and reviewed by ICF.
- A key below the tabs explains what each symbol means.

ICF Credential Tab

If you hold an active PCC or MCC, this tab will show a thumbs-up. No additional action is needed.

If you don't currently hold a PCC or MCC, you will not be able to submit the application.



The screenshot shows a web application interface for ICF credentials. At the top, a progress bar contains five steps: 'Complete Requirements' (active), 'Submit for Review', 'Received and Under Review', 'Additional Information Needed', and 'Specialization Awarded'. Below this, a message states: 'Please complete all the below unlocked requirements.' A navigation bar includes 'Dashboard' (home icon), 'Credential Check' (thumbs-up icon, highlighted with a blue arrow), 'Education' (pencil icon), 'Team Coach Supervision' (pencil icon), and 'Attestation' (pencil icon). A legend below the navigation bar defines status icons: Locked (lock), Unlocked (pencil), Completed (checkmark), Under Review (magnifying glass), Further Action (red exclamation mark), and Met (green checkmark). The main content area is titled 'Credential Check' and contains the following text: 'You must hold an active **Professional Certified Coach (PCC)** or **Master Certified Coach (MCC)** credential to qualify for the Coaching Supervisor Specialization (CSS). If your ICF credential is active, we automatically mark this requirement as **Completed**. If you do not hold an active ICF PCC or MCC, visit the [ICF Credentialing information page](#) for more information.' At the bottom, a status bar indicates 'Status: Pending Submission'.

Education Tab

Complete Requirements

Submit for Review

Received and Under Review

Additional Information Needed

Specialization Awarded

Please complete all the below unlocked requirements.

Dashboard

Credential Check

Education

Team Coach Supervision

Attestation

Locked

Unlocked

Completed

Under Review

Further Action

Met

Coaching Supervision Education

To complete this tab: Use the blue “Enter Education Hours” button below to enter the organization name, program name, education hours, and program start date.

Note: You will upload a certificate or letter of completion from each program you enter. For any non-ICF accredited programs, also upload a supporting document, such as a course outline or syllabus, that provides a detailed overview of the program content.

Additional Guidance:

Synchronous Hours - 50% of the required hours (20.5) must be synchronous, real-time interaction between faculty and students.

Ready to enter? Please only use letters and numbers in the file name of your certificate, letter, or supplemental documentation to upload - **no** special characters (ie. ?/|\!@#=\$%+)

Status: Pending Completion

Education Summary v1.1

Required	Reported	Accepted	Balance	Percentage
41.00	0.00	0.00	41.00	0.00%

Education Reported

Enter Education Hours

Program Start Date	Training	Number of Hours	Status	Reported Date	Document/Link
No Self Reported CE on file.					

Enter your education on the Education Tab.

Select the “Enter Education” button to enter your coaching supervision-specific education and upload your certificate or letter of completion.

Enter Education Details

Coach Specific Education CS | [Enter Education Hours](#)

Activity Information

Education Organization Name:
Required

Program Name:
Required

Program Start Date: 
Required

Total Number of Education Hours:
Required

Is this program ICF-Accredited? ☐ Yes
☐ No
Required

I would like to supply a digital badge in lieu of a certificate. ☐

Upload Education Certificate or Letter: No file chosen
Required

After selecting Enter Education Hours, a new page will open for you to add:

- Organization name
- Program name
- Program start date
- Total hours completed
- And select if the program is accredited or non-accredited
 - If non-accredited, you will need to upload a supporting document, such as a course outline or syllabus
- Upload your program certificate or letter of completion.
- Don't forget to save
 - Save & Enter More Education if you are entering multiple programs
 - Save & Back to Application if complete

Confirm Education Details

Complete Requirements

Submit for Review

Received and Under Review

Additional Information Needed

Specialization Awarded

Please complete all the below unlocked requirements.

Dashboard

Credential Check

Education

Team Coach Supervision

Attestation

Locked

Unlocked

Completed

Under Review

Further Action

Met

Coaching Supervision Education

To complete this tab: Use the blue "Enter Education Hours" button below to enter the organization name, program name, education hours, and program start date.

Note: You will upload a certificate or letter of completion from each program you enter. For any non-ICF accredited programs, also upload a supporting document, such as a course outline or syllabus, that provides a detailed overview of the program content.

Additional Guidance:

Synchronous Hours - 50% of the required hours (20.5) must be synchronous, real-time interaction between faculty and students.

Ready to enter?Please only use letters and numbers in the file name of your certificate, letter, or supplemental documentation to upload - **no** special characters (ie. ? / \ ! @ # = \$ % +)

Status: Pending Submission

Education Summary v1.1

Required	Reported	Accepted	Balance	Percentage
41.00	45.00	0.00	41.00	100.00%

Education Reported

Enter Education Hours

Program Start Date	Training	Number of Hours	Status	Reported Date	Document/Link	
9/14/2026	Coaching Supervision Training: Deep Dive into the Coaching Supervision Competencies	25.00	Pending Review	9/14/2026	Badge Link	✕
11/1/2023	Coaching Supervision Training: Fundamental of Coaching Supervision	20.00	Pending Review	9/14/2026	Certificate	✕

As you enter education hours, the progress bar on the Education tab will update automatically.



Once you meet the required hours, you'll see a thumbs-up on the tab.

Team Coach Supervision Tab

The screenshot displays the ICF ACTC application interface. At the top, a progress bar shows five steps: 'Complete Requirements' (active), 'Submit for Review', 'Received and Under Review', 'Additional Information Needed', and 'Specialization Awarded'. Below this, a navigation bar includes 'Dashboard', 'Credential Check', 'Education', 'Team Coach Supervision' (selected), and 'Attestation'. A status bar below the navigation bar shows icons for 'Locked', 'Unlocked', 'Completed', 'Under Review', 'Further Action', and 'Met'. The main content area is titled 'CS Team Coaching Eligibility' and contains instructions: 'To complete this tab: Select the blue "Enter Team Coaching Information" button to indicate whether you want to be listed in the Coaching Supervisor Registry as a supervisor for team coaches. If you select "Yes," enter your team coaching credential information.' Below this is a section for 'Additional Guidance' stating that applicants must work with an eligible coach supervisor. At the bottom, there is a 'Ready to enter?' note about file names and a 'Status: Pending Completion' indicator. A blue button labeled 'Enter Team Coaching Information' is located at the bottom right of the form.

Complete Requirements Submit for Review Received and Under Review Additional Information Needed Specialization Awarded

Please complete all the below unlocked requirements.

Dashboard Credential Check Education **Team Coach Supervision** Attestation

Locked Unlocked Completed Under Review Further Action Met

CS Team Coaching Eligibility

To complete this tab: Select the blue "Enter Team Coaching Information" button to indicate whether you want to be listed in the Coaching Supervisor Registry as a supervisor for team coaches. If you select "Yes," enter your team coaching credential information.

Additional Guidance:

Individuals applying for or renewing an ACTC must work with an eligible coach supervisor who also holds either the ICF ACTC or a team coaching credential or accreditation from another professional coaching or supervision body.

Ready to enter? Please only use letters and numbers in the file name of your certificate to upload - no special characters (ie. ? / | \ ! @ # = \$ % +)

Status: Pending Completion

Enter Team Coaching Information

You must complete the Team Coach Supervision section to continue your application, even if you are not eligible to provide coaching supervision for Team Coaches applying for or renewing an ACTC.

Select the "Enter Team Coaching Information" button to enter your answer.

Provide Team Coach Information

All applicants must answer a question about providing coaching supervision to team coaches to proceed with the application.

If you do not hold an ACTC or Team Coaching credential or accreditation from another coaching professional body, select “No.”

ICF Team Coaching Eligibility | [Team Coaching Eligibility](#)

Would you like to be listed in the public directory as providing coaching supervision to Team Coaches?

Your response has been recorded. Please click the save button to continue with your application.

If you hold an active ACTC, select “Yes” and proceed in the application.

ICF Team Coaching Eligibility | [Team Coaching Eligibility](#)

Would you like to be listed in the public directory as providing coaching supervision to Team Coaches?

Our records indicate that you hold an active ACTC. This allows you to provide coaching supervision to team coaches for use towards the ACTC application or renewal. Please click the save button to continue with your application.

ICF Team Coaching Eligibility | [Team Coaching Eligibility](#)

Would you like to be listed in the public directory as providing coaching supervision to Team Coaches?

Our records indicate that you do not hold an active ACTC. Please provide your team coaching credential information from another credentialing body.

Issuing Team Coaching Credential Organization:

Credential Held:

Expiration Date of Credential: 

Please upload a copy of your certificate or awarding letter from the body that issued your team coaching credentials: No file chosen

If you hold a Team Coaching credential or accreditation from another professional coaching body, select “Yes,” and enter in your Team Coaching credentialing information.

Confirm Team Coach Supervision

Once you enter your response, you'll see a thumbs-up icon on the tab, indicating it has been completed.

Complete Requirements

Submit for Review

Received and Under Review

Additional Information Needed

Specialization Awarded

Please complete all the below unlocked requirements.

Dashboard

Credential Check

Education

Team Coach Supervision

Attestation

Locked

Unlocked

Completed

Under Review

Further Action

Met

CS Team Coaching Eligibility

To complete this tab: Select the blue "Enter Team Coaching Information" button to indicate whether you want to be listed in the Coaching Supervisor Registry as a supervisor for team coaches. If you select "Yes," enter your team coaching credential information.

Additional Guidance:

Individuals applying for or renewing an ACTC must work with an eligible coach supervisor who also holds either the ICF ACTC or a team coaching credential or accreditation from another professional coaching or supervision body.

Ready to enter? Please only use letters and numbers in the file name of your certificate to upload - no special characters (ie. ? / | \ ! @ # = \$ % +)

Status: Pending Submission

Enter Team Coaching Information

Attestation Tab

Complete Requirements Submit for Review Received and Under Review Additional Information Needed Specialization Awarded

Please complete all the below unlocked requirements.

Dashboard Credential Check Education Team Coach Supervision **Attestation**

Locked Unlocked Completed Under Review Further Action Met

Attestation

To complete this tab: Select the "Complete Attestation" button below to affirm your agreement with the statements provided.

Status: Pending Completion

Complete Attestation

You will need to complete an attestation in on the Attestation Tab.

Select the "Complete Attestation" button to affirm your agreement with the presented statements.

Complete Attestation

Coaching Supervisor Attestation | [Coaching Supervisor Attestation](#)

- I attest that I have completed at least 41 hours of coaching supervision education aligned with the ICF Coaching Supervision Competencies.
 - I attest that I have provided genuine, unaltered documentation to support my application.
 - I affirm that the statements above to be true and accurate. I understand non-compliance with any of the statements violates credentialing standards and may result in the denial of an ICF CCS and/or other disciplinary actions.
- ☐ I affirm that the statements above to be true and accurate.

Cancel

Save

Review the statements provided and then check the check box if all statements are true.

Confirm Attestation

Complete Requirements

Submit for Review

Received and Under Review

Additional Information Needed

Specialization Awarded

Please complete all the below unlocked requirements.

Dashboard

Credential Check

Education

Team Coach Supervision

Attestation

Locked

Unlocked

Completed

Under Review

Further Action

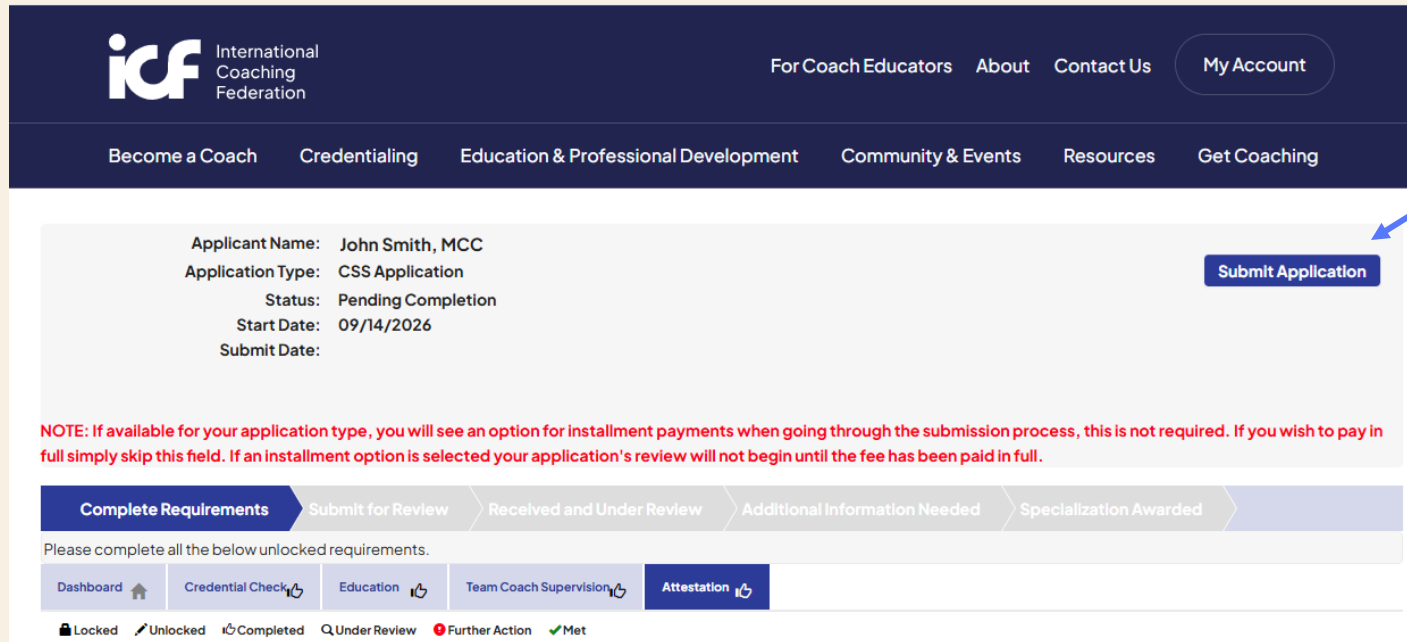
Met

Please review the requirements for this credential application listed below. Select any tab to begin completing the application. Once you've completed each required element, you will be able to submit the application and pay the application fee. NOTE: Your application must be paid in full before it will be placed in line for review.

Requirement	Status
Coaching Supervision Education To be eligible for the ICF Coaching Supervisor Specialization (CSS), you must have completed at least 41 hours of coaching supervision specific education. For each program entered a certificate or letter of completion must be uploaded.	Pending Submission
CS Team Coaching Eligibility Indicate in this tab if you wish to be marked as eligible to provide supervision to team coaches applying for or renewing an ACTC, and, if so, enter in your team coaching credential.	Pending Submission
Attestation Coaching Supervisors must attest to providing correct information and genuine documentation in their application.	Pending Submission

Once your response has been entered, you'll see a thumbs-up on the tab, indicating it has been completed.

Application Submission Button



icf International Coaching Federation

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Become a Coach Credentialing Education & Professional Development Community & Events Resources Get Coaching

Applicant Name: John Smith, MCC
Application Type: CSS Application
Status: Pending Completion
Start Date: 09/14/2026
Submit Date:

Submit Application

NOTE: If available for your application type, you will see an option for installment payments when going through the submission process, this is not required. If you wish to pay in full simply skip this field. If an installment option is selected your application's review will not begin until the fee has been paid in full.

Complete Requirements Submit for Review Received and Under Review Additional Information Needed Specialization Awarded

Please complete all the below unlocked requirements.

Dashboard Credential Check Education Team Coach Supervision Attestation

Locked Unlocked Completed Under Review Further Action Met

All your requirements now have a thumbs-up symbol.

Select “Submit Application” in the upper right-hand corner.

Application Submission Agreements

ICF Application Submission | [Code Of Ethics](#)

Code of Ethics

I have read and agree to adhere to the Code of Ethics and the Ethical Conduct Review Process

To submit, you will need to read and agree to the Code of Ethics and the Ethical Conduct Review Process.

ICF Application Submission | [Terms and Conditions](#)

Agree to the Terms and Conditions.

ICF Application Submission | [Consent for Research & Training](#)

Indicate if your application information can be used anonymously for ICF research and training – **This is voluntary** and will not affect your application review.

Application Submission Payment

ICF Application Submission | [Add Application Fee](#)

Add to Cart

Product Name: Coaching Supervision Application Fee - Member

Price: 50.00

Quantity: 1.0000

Checkout

Finally, it's time to complete the submission of your application.

Select “Checkout” to start the payment process.

Need Help?

- Email: support@coachingfederation.org
- FAQs: <https://icfsupport.freshdesk.com/support/home>

