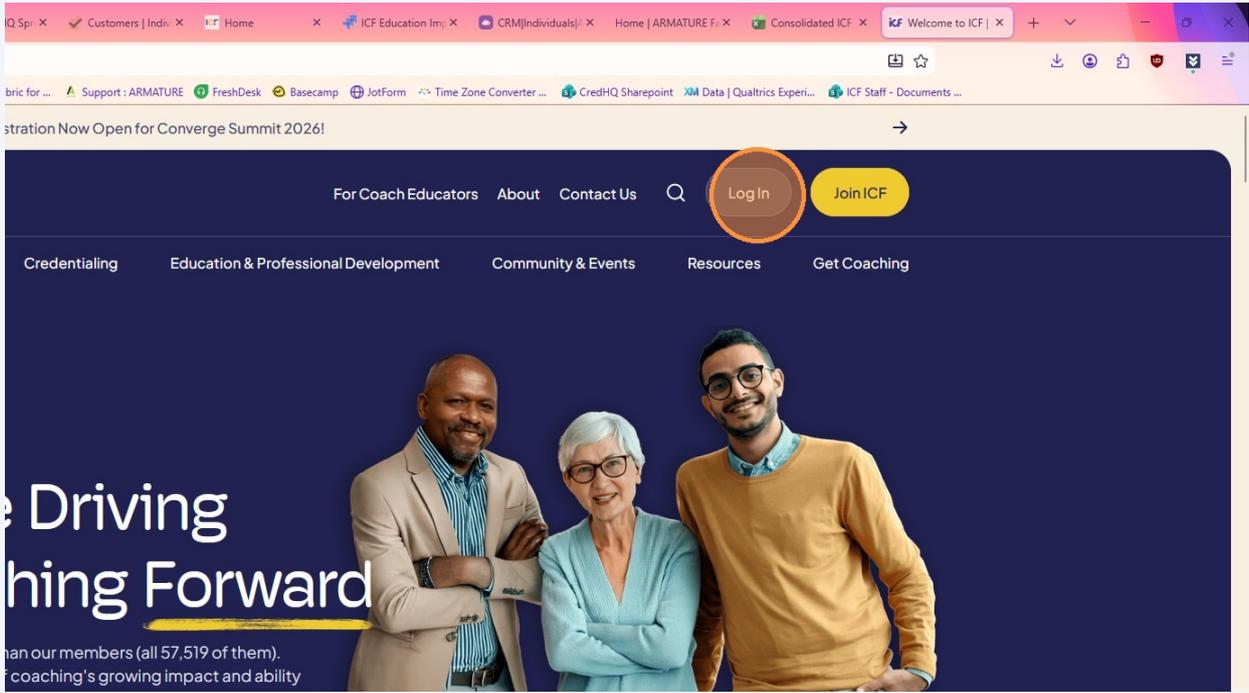


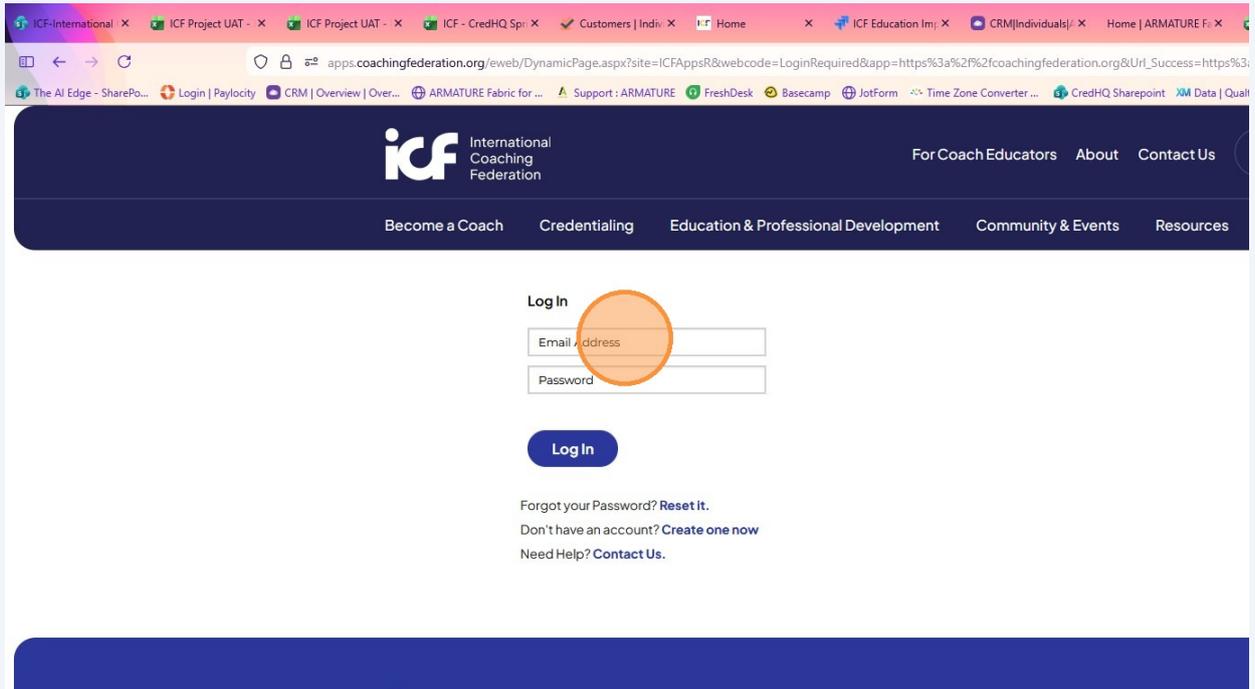
Access ICF Accreditation Portal and Link Organization

1 Navigate to the ICF website at <https://coachingfederation.org>. Click "Log In".



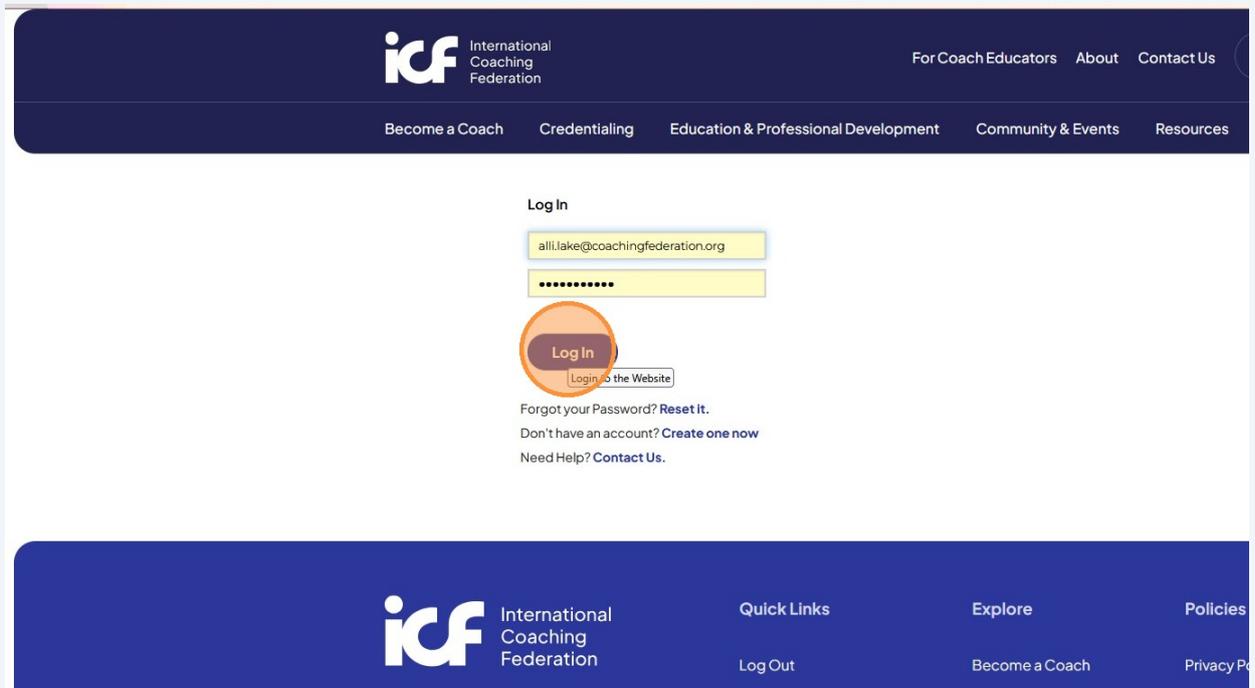
2

Enter your ICF login information. If you do not have an account, click "Create new one".

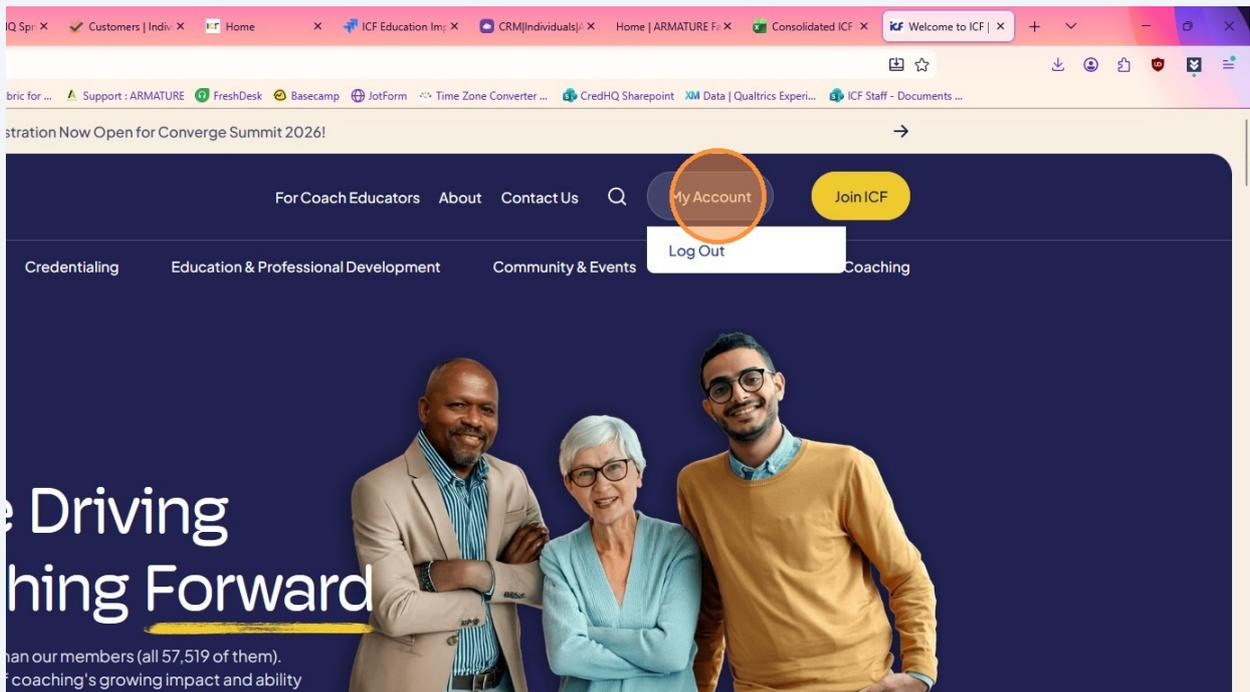


3

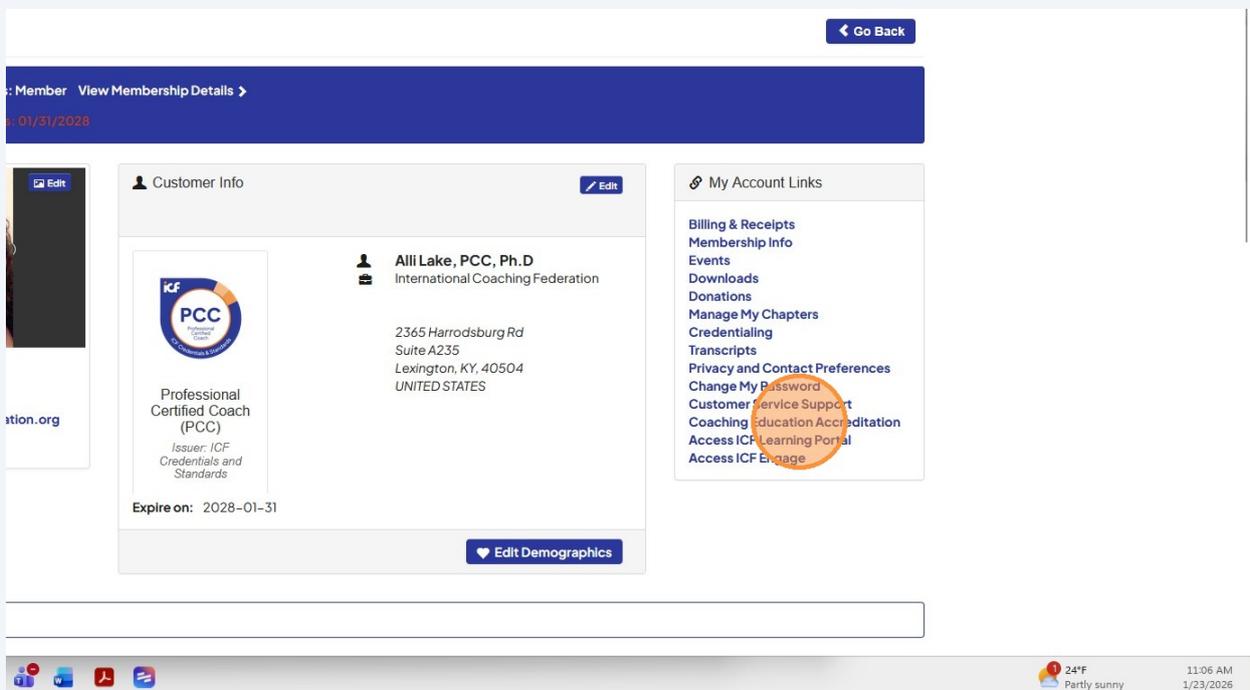
Click "Log In"



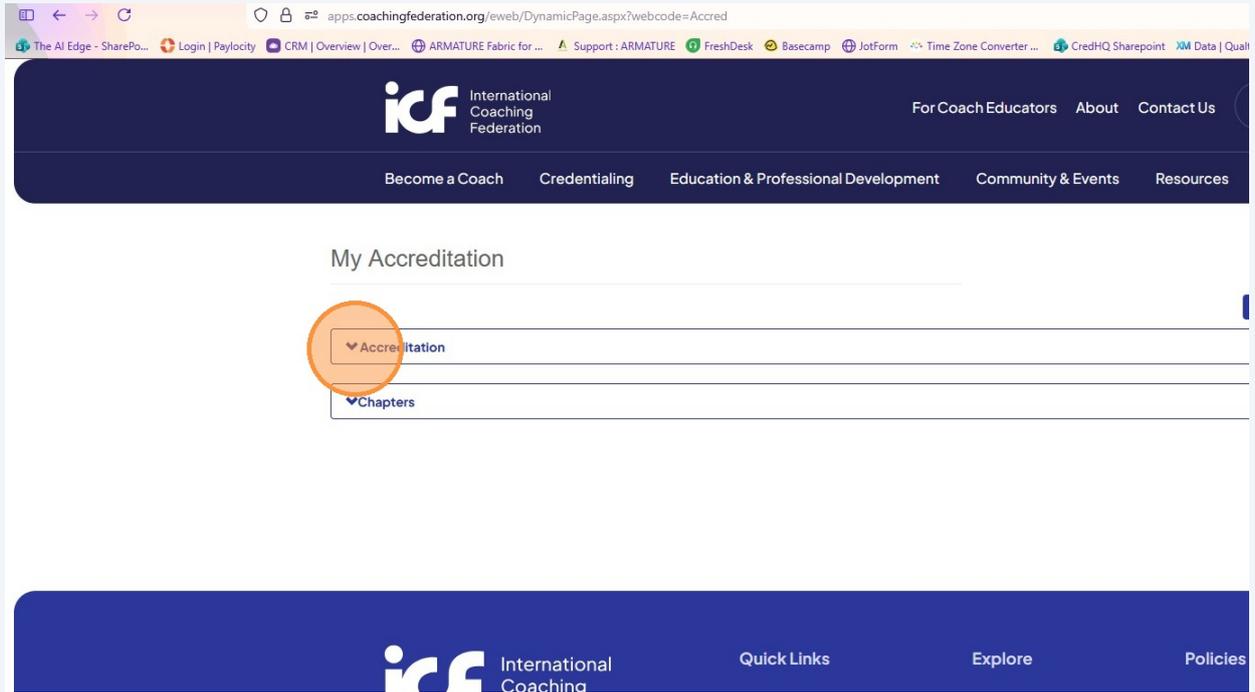
4 Click "My Account"



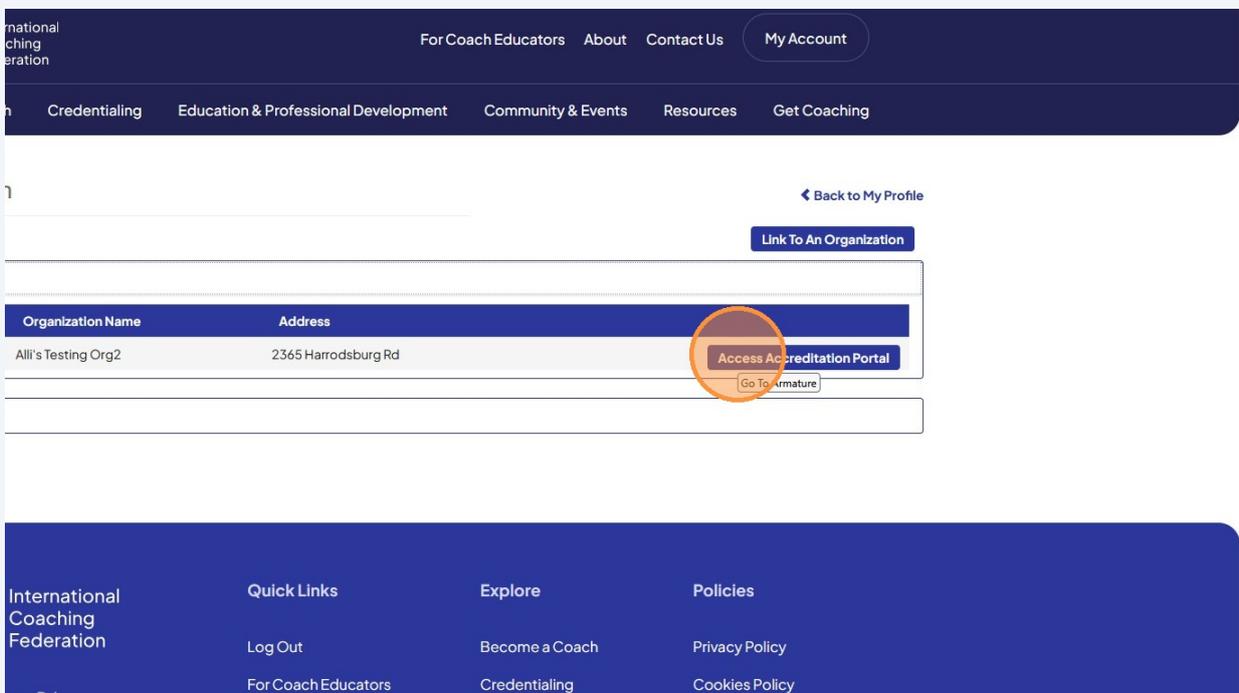
5 Click "Coaching Education Accreditation"



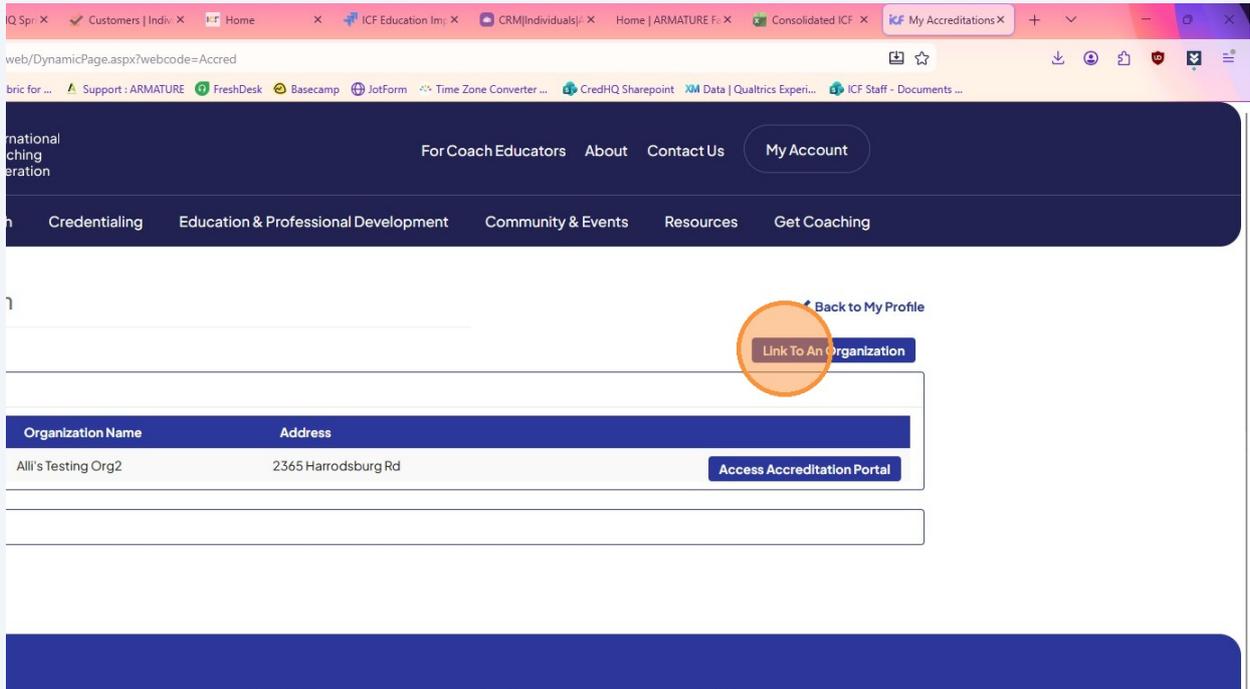
6 Click the drop down arrow to show your affiliated organizations.



7 Find your organization in the drop down menu and click "Access Accreditation Portal"



8 If you do not see your organization listed, click "Link To An Organization"

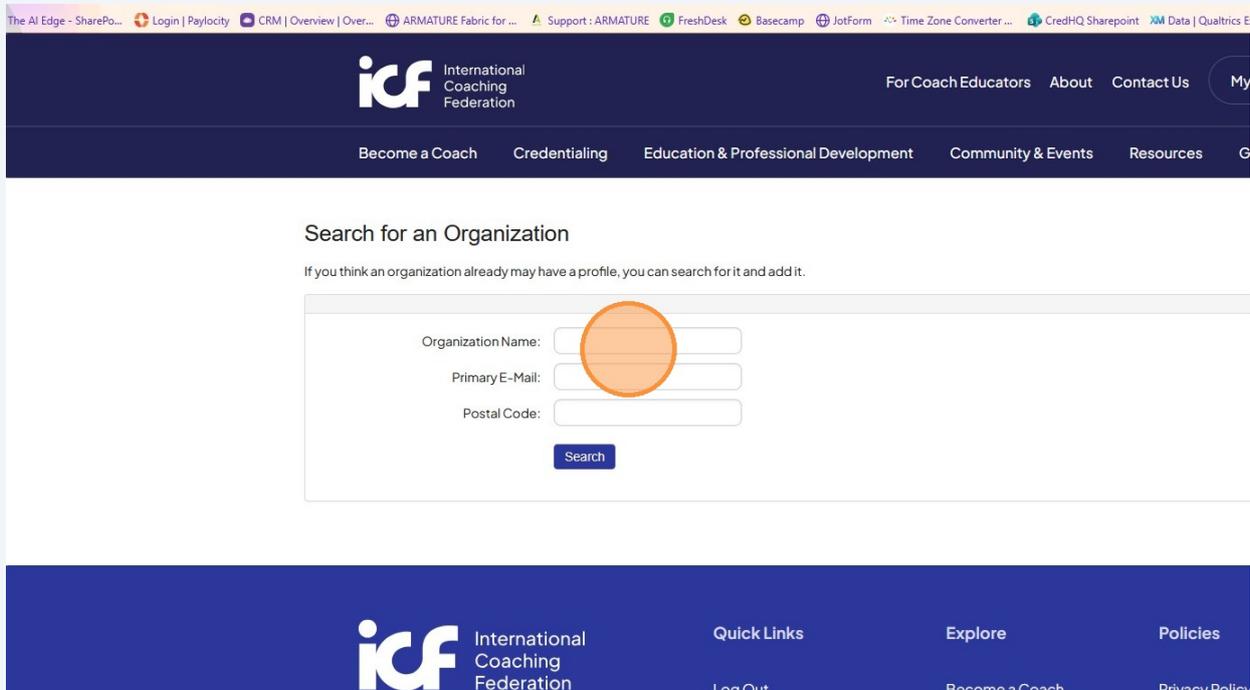


The screenshot shows a web browser window with the URL `web/DynamicPage.aspx?webcode=Accred`. The page header includes the ICF logo and navigation links: "For Coach Educators", "About", "Contact Us", and "My Account". Below the header is a secondary navigation bar with links: "Credentiaing", "Education & Professional Development", "Community & Events", "Resources", and "Get Coaching". The main content area features a "Back to My Profile" link and a prominent "Link To An Organization" button, which is circled in orange. Below this is a table with the following data:

Organization Name	Address
Alli's Testing Org2	2365 Harrodsburg Rd

An "Access Accreditation Portal" button is located to the right of the table entry.

9 Enter your organization name, primary email address, and postal code.



The screenshot displays the "Search for an Organization" section of the ICF website. The header includes the ICF logo and navigation links: "For Coach Educators", "About", "Contact Us", and "My Account". The main navigation bar contains links: "Become a Coach", "Credentiaing", "Education & Professional Development", "Community & Events", "Resources", and "G". The search section is titled "Search for an Organization" and includes the instruction: "If you think an organization already may have a profile, you can search for it and add it." Below this is a form with three input fields: "Organization Name:", "Primary E-Mail:", and "Postal Code:". The "Organization Name" field is highlighted with an orange circle. A "Search" button is positioned below the form. The footer of the page includes the ICF logo and navigation links: "Quick Links", "Explore", "Policies", "Log Out", "Become a Coach", and "Privacy Policy".

10 Click "Search"

The screenshot shows the top navigation bar of the ICF website with links for "Become a Coach", "Credentialing", "Education & Professional Development", "Community & Events", and "Resources". Below the navigation is a section titled "Search for an Organization" with a sub-header: "If you think an organization already may have a profile, you can search for it and add it." The search form contains three input fields: "Organization Name" with the text "Alli's Coaching Company 123", "Primary E-Mail" with ".lake@coachingfederation.org", and "Postal Code" with "1224". A "Search" button is highlighted with an orange circle. The footer of the page includes the ICF logo, address "2365 Harrodsburg Rd, Suite A325, Lexington, KY 40504", and a grid of "Quick Links" such as "Log Out", "For Coach Educators", "Coaching and Technology", "Explore", "Become a Coach", "Education", and "Policies" like "Privacy Policy", "Cookies Policy", and "Accessibility".

11 Enter the required information and click "Continue"

The screenshot displays a form for adding an organization profile. The form includes several fields: "Fax type" (Main), "Fax number", "Fax ext.", "Email type" (business), "Email" (alli.lake@coachingfederati), "Website type" (internet), and "Website". A red error bar is visible below the "Website" field. A "Continue" button is highlighted with an orange circle. The footer of the page is identical to the previous screenshot, showing the ICF logo, address, and navigation links. At the bottom of the browser window, there are social media icons, a weather widget showing "24°F Partly sunny", and a timestamp "11:08 AM 1/23/2026".

12

Click "Access Accreditation Portal"

The screenshot shows a user profile page with a dark blue navigation bar at the top containing links for Credentiaing, Education & Professional Development, Community & Events, Resources, and Get Coaching. Below the navigation bar, there is a 'Back to My Profile' link and a 'Link To An Organization' button. A table lists two organizations, each with an 'Access Accreditation Portal' button. The buttons are highlighted with an orange circle. At the bottom, there is a dark blue footer with four columns of links: International Coaching Federation, Quick Links, Explore, and Policies.

Organization Name	Address	Action
Alli's Testing Org2	2365 Harrodsburg Rd	Access Accreditation Portal
Alli's Coaching Company 123	123 Coaching Road	Access Accreditation Portal

International Coaching Federation

Quick Links

- Log Out
- For Coach Educators
- Coaching and Technology

Explore

- Become a Coach
- Credentiaing
- Education

Policies

- Privacy Policy
- Cookies Policy
- Accessibility Statement