# How To Schedule Your Exam Using a Mobile Device

# Dashboard

## VUE Demo Client 1 Exams

**Upcoming Appointments**

You do not have any appointments scheduled.

## My Account

# Dashboard

## VUE Demo Client 1 Exams

Exam Catalog

- Exam: Demo Exam
- MM-002: Demo Test 2
- UnprocDemo: Unproctored Demo

**Upcoming Appointments**

You do not have any appointments scheduled.

## My Account
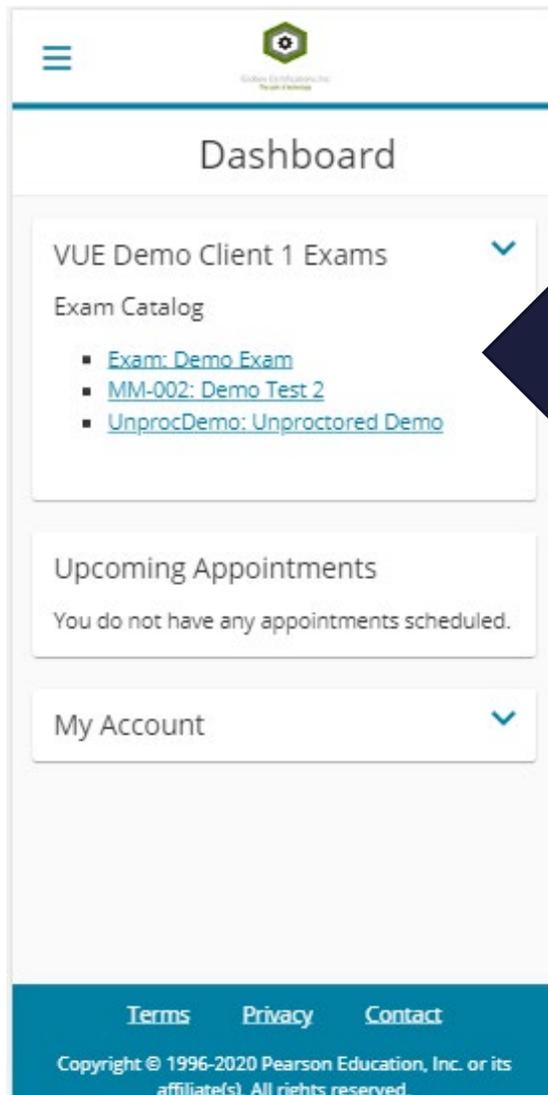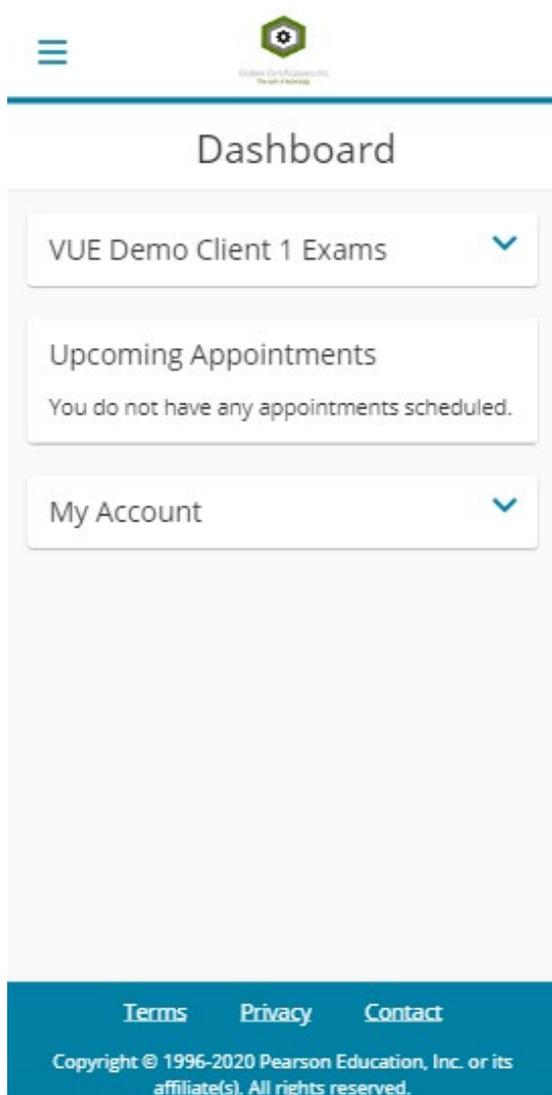
Select the exam you need to schedule. It will be listed as 'ICF Team Coaching Certification exam '

## Find a test center

Exam: Demo Exam

5601 Green Valley Drive, Bloomington, Minne

**Search**

Your address should automatically appear here

ful hints:

- The test center information link may provide directions, parking, wheelchair support or other physical access considerations.
- Distance (mi/km) is a straight line calculated from the center point of your search criteria and does not reflect driving distance.

| Test Center | Distance Show km |
|---|---|
| AO_ST2_SM PJDummy Test Center Green Valley Drive Bloomington, Minnesota | 0.0 mi |

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| Test Center | Distance Show km |
|---|---|
| AO_ST2_SM PJDummy Test Center Green Valley Drive Bloomington, Minnesota 55437 United States Test Center Information | 0.0 mi |
| zTest Lab - Config 482 - SatyaKolli 5601 Green Valley Drive Bloomington, Minnesota 55437 United States Test Center Information | 0.0 mi |

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## Find an appointment

Exam: Demo Exam

**AO_ST2_SM PJDummy Test Center**

Green Valley Drive
Bloomington, Minnesota 55437
United States

**Change Test Centers**

### Select Date

Why can't I find an available appointment?

| < | | | May 2020 | | | > |
|---|---|---|---|---|---|---|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Select a date from the calendar, available dates can be selected.

Select a date from the calendar to see available times

---

| | | | | | | |
|---|---|---|---|---|---|---|
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Select a date from the calendar. Only available dates can be selected.

Available start times: Tuesday, May 12, 2020 at AO_ST2_SM PJDummy Test Center
Times shown in: America/Chicago - CDT
Show 24-hour

| Morning | Afternoon |
|---|---|
| 12:00 AM | 12:00 PM |
| 12:15 AM | 12:15 PM |
| 12:30 AM | 12:30 PM |
| 12:45 AM | 12:45 PM |
| 01:00 AM | 01:00 PM |
| 01:15 AM | 01:15 PM |

## Screen 1: Cart

# Cart

**Review and confirm** contact information to avoid issues on test day.

**Exam**
Exam: Demo Exam

Remove
Language: English
Exam Length: 30 minutes

**Appointment**
Tuesday, May 12, 2020
Start Time: 12:30 PM CDT
Change Appointment

**Location**
AO_ST2_SM PJDummy Test Center
Green Valley Drive
Bloomington, Minnesota 55437
United States
Change Test Center

### Confirm contact information

⚠ Your name must exactly match the identification (ID) that is presented at time of testing or you will not be able to take your exam. Update my information.

Proceed to Checkout

**Confirm information looks correct and proceed**

## Screen 2: Cart

# Cart

**Exam**
Exam: Demo Exam

Remove
Language: English
Exam Length: 30 minutes

**Appointment**
Tuesday, May 12, 2020
Start Time: 12:30 PM CDT
Change Appointment

**Location**
AO_ST2_SM PJDummy Test Center
Green Valley Drive
Bloomington, Minnesota 55437
United States
Change Test Center

Proceed to Checkout

**Terms    Privacy    Contact**

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## Screen 3: Almost there...

← # Almost there...

**Exam**
Exam: Demo Exam

Language: English
Exam Length: 30 minutes

**Appointment**
Tuesday, May 12, 2020
Start Time: 12:30 PM CDT

**Location**
AO_ST2_SM PJDummy Test Center
Green Valley Drive
Bloomington, Minnesota 55437
United States

Previous

Cancel Order

Submit Order

**Final step!**

## Screen 4: You are booked!

# You are booked!
Order #: 0000-2873-7154

An email confirmation has been sent to: tpqa123@pearson.com

Return to Dashboard

**Exam**
Exam: Demo Exam

Language: English
Exam Length: 30 minutes

**Appointment**
Tuesday, May 12, 2020
Start Time: 12:30 PM CDT

**Location**
AO_ST2_SM PJDummy Test Center
Test Center Information

**Order Number/Invoice**
0000-2873-7154
**Registration ID**
6029048
**Status**
Scheduled

VUE Demo Client 1 Policies

Test Center Information
AO_ST2_SM PJDummy Test Center

Directions are not available for this test center.

**Terms    Privacy    Contact**

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## Screen 5: Dashboard

# Dashboard

You have successfully scheduled your exam.

**Upcoming Appointments**
Tuesday, May 12, 2020

Exam: Demo Exam

VUE Demo Client 1 Exams ⌄

**On your Dashboard you will now see a list for 'Upcoming Appointments'**

**Terms    Privacy    Contact**

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**Confirmation will be sent to your email with appointment information**

# How to Reschedule Your Exam on a Mobile Device

## Exam Appointment Details

**Exam**
Exam: Demo Exam

Language: English
Exam Length: 30 minutes

Reschedule
**Appointment**
Tuesday, May 12, 2020
Start Time: 12:30 PM CDT

Cancel
**Location**
AO_ST2_SM PJDummy Test Center
Green Valley Drive
Bloomington, Minnesota 55437
United States
Test Center Information

**Order Number/Invoice**
0000-2873-7154
**Registration ID**
6029048
**Status**
Scheduled

> Navigate to your Upcoming Appointment and select if you need to reschedule

## ← Find a new appointment

Exam: Demo Exam ⌄

**AO_ST2_SM PJDummy Test Center**
y Drive
n, Minnesota 55437
es

Change Test Centers

### Select Date
Why can't I find an available appointment?

| < | | May 2020 | | | | > |
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Select a date from the calendar. Only available dates can be selected.

Cancel

### Select Date
Why can't I find an available appointment?

| < | | May 2020 | | | | > |
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Select a date from the calendar. Only available dates can be selected.

Available start times: Wednesday, May 13, 2020
at AO_ST2_SM PJDummy Test Center
Times shown in: America/Chicago - CDT
Show 24-hour

| Morning | Afternoon |
| 12:00 AM | 12:00 PM |
| 12:15 AM | 12:15 PM |
| 12:30 AM | 12:30 PM |

> Select a date from the calendar to see available times

## Cart

**Original Appointment:** Tuesday, May 12, 2020
Start Time: 12:30 PM CDT at AO_ST2_SM PJDummy Test Center

Please review your new appointment time and then click the "Proceed to Checkout" button.

**Exam**
Exam: Demo Exam

Language: English
Exam Length: 30 minutes

**New Appointment**
Wednesday, May 13, 2020
Start Time: 12:00 PM CDT
Change Appointment

**Location**
AO_ST2_SM PJDummy Test Center
Green Valley Drive
Bloomington, Minnesota 55437
United States
Change Test Center

Proceed to Checkout

> Confirm information looks correct and proceed

## Almost there...

← 

**Original Appointment:** Tuesday, May 12, 2020
Start Time: 12:30 PM CDT at AO_ST2_SM PJDummy
Test Center

**Exam**
Exam: Demo Exam

Language: English
Exam Length: 30 minutes

**New Appointment**
Wednesday, May 13, 2020
Start Time: 12:00 PM CDT

**Location**
AO_ST2_SM PJDummy Test Center
Green Valley Drive
Bloomington, Minnesota 55437
United States

Previous

Cancel

**Confirm Reschedule**

**Final step!**

Confirmation email will be sent to your email with appointment information

## Your appointment is rescheduled!
Order #: 0000-2873-7154

An email confirmation has been sent to:
tpqa123@pearson.com

**Return to Dashboard**

**Exam**
Exam: Demo Exam

Language: English
Exam Length: 30 minutes

**Appointment**
Wednesday, May 13, 2020
Start Time: 12:00 PM CDT

**Location**
AO_ST2_SM PJDummy Test Center
Test Center Information

**Order Number/Invoice**
0000-2873-7154
**Registration ID**
6029048
**Status**
Scheduled

VUE Demo Client 1 Policies

Test Center Information
AO_ST2_SM PJDummy Test Center

Directions are not available for this test center.

## Dashboard

You have successfully rescheduled your exam.

**Upcoming Appointments**

Wednesday, May 13, 2020

Exam: Demo Exam

VUE Demo Client 1 Exams ⌄

My Account ⌄